

**Work Session Meeting Minutes
December 15, 2020**

A work session of the Hulmeville Borough Council was held on the above date via Zoom. This meeting was advertised in the Courier Times, notice was posted at the Borough Hall and on the Borough website.

Roll call was taken by Thomas Wheeler

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Judy Coleman, Doug Harris, Nick Lodise, Doug Edge and Nicholas Toth

Councilmembers Absent: none

Councilmembers Late: none

Others in Attendance: Solicitor, Robert DeBias, Secretary, Dorothy Omietanski, Fire Marshal, Bill Wheeler, Sheri Wheeler, Lee Toth, Noah Edge, Courtney Harris, Stanley Omietanski and Sarah Omietanski

Absent: none

Call to Order: Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

Mr. Wheeler Stated: We are holding this meeting by zoom pursuant to Senate Bill SB814, passed as Act 15 of 2020 as a result of the Emergency Declaration issued by Governor Wolf and the stay at home and shelter in place orders that have been issued by Governor Wolf. This meeting was advertised in the Courier Times and notice was posted at the Borough Hall and on the Borough Website. This meeting is being recorded and will be placed on the Borough Website. A draft of the minutes will promptly be placed on the website as well.

Public Comment: none

Volunteer Recognition: Mayor Mahon recognized 7 individuals who willingly gave of their time for the betterment of our community. Many were not able to be here this evening as they were busy with extracurricular activities. The following are the volunteers recognized:

Noah Edge – playground equipment; Arden Galvelis – Hulmeville Police Department Trick or Treat; Becky Harger – Newsletter folding and Hulmeville Police Department Trick or Treat; Courtney Harris – Newsletter assembling and delivering event flyer; Stanley Omietanski – Jr. Council Program and borough youth IT; Sarah Omietanski – Jr. Council Program and administrative task; Lee Toth – Playground clean up.

Mayor:

- Quarterly Report – Mayor Mahon did not conduct any weddings for the quarter.
- Statement – Mayor Mahon read the following statement: It is with respect that in my third year of my term, I am continually thankful to the Hulmeville Borough Council, our Solicitor, Secretary, Treasurer, Tax Collector, Fire Marshall, Water Authority and all boards and committees for their commitment to civic services. The Hulmeville Borough Police Department continues to make improvements with your support and understanding to their many needs. Everyone continues to make educated and forward moving decisions towards growth and responsibilities to Hulmeville Borough. For that I am truly thankful.
- Police Vehicle – Mayor Mahon informed council that the Hulmeville Police vehicle is being serviced in the next couple of weeks. The service center is working around the police department’s schedule to complete the work so the police will not be without a car and the posted schedule can be maintained.

Solicitor:

- RDA 2021 Project Awards – The RDA granted Hulmeville Borough Hall Improvements and Police equipment grant request of \$55,128.72 and half of William Penn Fire Company’s grant request for LED lighting of \$11,259.00. They did not approve William Penn Fire Company’s request for a digital sign. The contracts should be received by the Borough in January and when they arrive Mr. DeBias requested that Ms. Omietanski forward them to him immediately.
- Close Out Reports RDA – The parking lot project cannot be closed out until the shed has been paid for, and the Police Department grant cannot be closed out until the bike extension has been finalized and, if approved, the bike purchased. The Vietnam Memorial can be closed out. Diane McKairnes will contact Mr. DeBias tomorrow with a status update on all payments received.
- Zoom Meetings – The zoom meetings for January were approved at the December 7th meeting.
- Record Retention Policy – Mayor Mahon recommended that council accept the record retention policy put forth by the Hulmeville Police Department

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to adopt the Record Retention Policy for the Hulmeville Police Department; motion passed with all in favor 7-0-0.

Emergency Management:

- Emergency Snow Parking – EMC Wheeler posted a reminder on the website regarding the no parking snow ordinance for the expected snow storm Wednesday into Thursday.
- Snow Removal – Mr. Wheeler contacted the Borough’s snow removal company to confirm that they are ready to go should we receive snow.
- COVID-19 Death – Hulmeville Borough did sustain its first COVID-19 related death.

New Business:

- UV Light – Mr. Harris suggested that council consider installing a UV light in the HVAC duct system at Borough Hall to help eliminate the spread of germs. He will provide information on cost and what is involved in getting the system installed.
- Cookbook – Ms. Coleman needs to print one copy of the cookbook to complete proof reading and asked if she could utilize the Borough printer. Mr. DeBias offered to print the book for her.
- Street Sign Damage – Mr. Lodise told council another sign has been damaged at the corner of McCarthy. He will be able to fix it.

Old Business:

- Filter Changes – Mr. Mandolesi contacted J K Enterprises Kamal Kooling with regards to changing the filters at Borough Hall.
- Traisr Meeting – Mr. Toth will schedule another meeting with Traisr on January 8th at 10 am if that time works for them. Mr. Mandolesi, Mr. Lodise, Mr. Edge, Mr. Wheeler, Fire Marshal Wheeler and Ms. Omietanski will all be in attendance.
- 150th Anniversary Committee – The by-laws for the 150th committee have been approved. Mayor Mahon will forward the information to Mr. DeBias.
- Holiday Decoration Contest – The judging of the holiday decorations has been postponed until Friday at 7pm due to the pending storm.

Correspondence:

- PA Association of Boroughs – The membership renewal needs to be done. Ms. Omietanski read off the list of staff who currently receives a copy of the magazine. The only deletion to the list is junior council person and no one was added.

There being no further official business the meeting was adjourned at 8:13 pm; motion made by Mr. Lodise and seconded by Mr. Harris.; carried 7-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough